Minutes of the virtual meeting held on Tuesday 11 June 2024

Attended by:

 Community Councillor’s Arabella Morgan (Chair), Helen McLeod-Baikie (Vice-Chair), Maria Rogers and County Councillor Vanessa Thomas

PCSO: Emma Hayward

Clerk & RFO: Jackie Thomas

1. **Welcome and Introduction**.

The Chair welcomed all Councillors and three Members of the Public to the meeting.

1. **Apologies**.

There were no apologies for absence made.

1. **Declarations of interest - Personal or Prejudicial**.

No declarations of interest were made.

It was agreed that item 12. Planning Matters would be brought forward to allow the Members of the Public to make representations.

1. **Planning Matters**
2. **24/0124/AG**

**Address:** Land to the North of the C3091, Jeffreyston, Cresselly SA60 0SL

**Proposal**: Construction of a private way and infill of a shallow incised hollow within an agricultural field to facilitate beneficial agricultural use.

Councillors discussed the application and received comments from Members of the Public. C.Cllr Thomas explained that this was a notification of planning decision and that prior approval of the Authority would be required. Concerns were raised on potential for noise pollution. The Chair committed to ensure all were notified of any further information as it was received.

1. **Agree the Minutes of the meetings held on** **22 May**

Councillors discussed the organisations which were to be contacted following the Coffee afternoon and noted that the Minutes would be agreed at the next meeting as not all had been able to read through them. Action Clerk.

Councillors further discussed and agreed to change the style of the Minutes. Action Clerk.

1. **Matters arising from previous minutes.**

All items were included on the Agenda.

1. **To receive update from County Councillor Vanessa Thomas.**

**Verge extended** by Creswell quay arms – reported to PCNPA and PCC, all are reviewing this.

**Rectory** Concerns were raised regarding the proposed driveway.

**Castle Martin** the notice of firing info had been circulated.

**Road Closure** Concerns were noted following the road closure that had been circulated as it had been closed for more than one day.

**Play area complaint** The Chair had advised of and informed all Councillors. C.Cllr Thomas advised that she had been unable to speak with the complainant however, she had been in contact with PCC and was waiting for advice. Councillors discussed updated signage and that she would continue to try to contact the complainant with the PCSO to follow up. Action VT

C.Cllr Thomas advised that she was happy for her contact details to be posted for any concerns.

Cllr. McLeod-Baikie advised that the PCC signstore would be able to produce robust signs. Action VT

1. **To receive update from PCSO Emma Hayward.**

**Speed checks** The PCSO advised that speed checks had taken place over the last three weeks on 7th and 11th June. The checks would continue and a number of tractors drivers had been spoken to with explanations of what was being undertaken. Similar checks would be taking place in Cresselly and requested Cllrs to advise of any other areas that should be covered. Action All

1. **Cresswell Quay - Toilets**

The Clerk advised that correspondence had been received from PCC noting that the cesspit was not repairable and that Owen & Owen would be undertaking their own investigation and that the toilets would remain closed.

1. **Jeffreyston Graveyard**

Councillor McLeod-Baikie advised that she had been in contact with the Graveyard Representative and advised that the information provided would need to be shared with residents. C.Cllr. Thomas recommended that a meeting takes place with Church in Wales, the Graveyard Representative and Councillors to work out the undertaking.

Cllrs emphasised that they were trying to find a way forward but currently they had been unable to.

It was noted that the next meeting on 8 July would be in person at the Village Hall and the following meeting on 30 September would also be in person at the Village Hall. Action Clerk.

1. **Coffin Rest update**

No further update was available and this item would be carried over to the next agenda.

1. **To receive/discuss correspondence**

Councillor. McLeod-Baikie advised that she had been in contact with the Head of Infrastructure at PCC regarding the footpath who advised it was the responsibility of the school. She had explained that the pipe was discharging onto the footpath off the highway and he advised that this would be sent to the Highway Inspector.

1. **To receive and consider financial matters including approval of payments**:

Cllr. Rogers explained that theInternet banking mandate had been incorrectly completed and that they would need to re apply. Explained statements being sent to mandate address.

* + Bank balance - TBC
	+ Approve payments – Clerk Salary £202.80
	+ Urgent invoices – none received
	+ Assistance with funding – none received
1. **Highway matters**

Cllr. Rogers advised that the fence at Sunnyside Farm had not yet been fixed. Action Clerk

1. **Evaluation of clerk/RFO role**

Cllrs were not able to undertake the evaluation of the role of Clerk/RFO as the information had not been received and requested the documentation be circulated. Action Clerk.

1. **Minor matters**

The Notice board was now unable to be used and it was AGREED that a laminated sign be placed directing residents to the website. Action Clerk

Cllrs. AGREED that the link to the meeting would need to be requested through the Clerk for future meetings.

1. **Date of next meeting**

8 July 2024 – at Jeffreyston Village Hall.

Meeting ended at 2045hrs