**JEFFREYSTON COMMUNITY COUNCIL**

**Cyngor Cymuned Jeffreyston**

**Minutes of the meeting held on Monday 3rd February 2025**

**Attended by:**

**Community Councillors Arabella Morgan (Chair), Helen McLeod-Baikie (Vice-Chair), Maria Rogers and County Councillor Vanessa Thomas and PCSO Emma Hayward**

**Members of the public joined the meeting – Paul & Angie Matthews**

**1.       Chairs welcome**

The Chair welcomed all members to the meeting and residents Paul and Angie Matthews.

**2.       To note all present**

Apologies were received from the clerk.

Public members attended to observe the meeting as residents. Angie Matthews is running a new Slimming World club at the Martletwy Young Farmers Club Hall in Cresselly.

**3.       Declarations of Interest**

There were no declarations of interest made.

**4.       Minutes of last meeting.**

1. December 2024 – approved minutes.

Moved by County Councillor Thomas and Seconded by Community Councillor McLeod-Baikie.

1. January 2025 – approved subject to the following amendments:
* Item 7c – include clerks’ salary for December 2024 (£202.40).
* Item 7g – “The councillors also requested that a formal complaint…..” is moved to Item 7a on the notes because it relates to the bank account not the audit.
* Item 12 – amend to include details of which school “Elf Emporium at St Oswalds VA school.”

 Moved by County Councillor Thomas and Seconded Community Councillor McLeod-Baikie.

It was noted that the draft minutes were uploaded to the website prior to be circulated to the members of the Community Council and any changes requested to be shown as track changes.

**5.       Matters arising from previous meetings**

**(a) Notice Boards update**

Clerk to provide details and status of the notice board grant applications – **ACTION Clerk**

**(b) Jeffreyston Graveyard**

Community Council have been invited to the public meeting being arranged by the church at 7pm on 11th Feb 2025 - **ACTION Community Councillor Morgan and Community Councillor Rogers to attend on behalf of the Community Council.**

Clerk to share the correspondence with the Church regarding the consultation – **ACTION Clerk**

**(c) Pembrokeshire County Council SLA Playground reports**

Update to be provided - **ACTION - Clerk**

1. **Formal complaint HSBC**

No update provided by the Clerk – **ACTION - Clerk**

1. **Facebook page**

It was noted that the duplicate site had not been removed as requested by members and residents were still posting on the official Facebook page. **ACTION - Clerk**

1. **Streetsafe literature**

PCSO confirmed that the literature has been requested and will be provided when available. **ACTION - PCSO**

1. **Eisteddfod**

No update provided – **ACTION - Clerk**

**6.       To consider Planning Matters**

18/0181/PA variation of conditions – Land east of LLandigwynett, Sageston, Tenby SA70 8SD

It was agreed that clarification is required from Pembrokeshire County Council, what are they seeking our views on and can we bring it back to our next Council meeting in March 2025 – ACTION Clerk

7.       To receive and consider the financial matters, including approval of payments.

a.       HSBC bank balance

No update provided by Clerk – **ACTION Clerk**

c.       Approve payments

Clerks salary for January 2025 (£202.40) to be approved.

Church hall hire for February 2025 meeting (£20).

Moved by Cllr Thomas and Seconded by Community Councillor Rogers

d.       To consider any urgent payments of invoices received after publication of the agenda

No invoices had been received.

e.       Assistance with funding and to approve the funding application form

The members discussed the request regarding supporting the Eisteddford and **AGREED** that Cris Tomos, representative of the Eisteddford, be invited to attend a meeting at their convenience to discuss how the community can be involved – **ACTION Clerk**.

Revised application form to be circulated to the Council – **ACTION Clerk**.

f.         2022/23 Audit – update

No update had been received.

g.        2023/24 Audit – update

Appointment of the Internal Auditor was agreed for the 2023/24 Audit. No update had been received.

**8.       Highway matters**

(a) Temporary Road Closure-unclassified Road U64407 at Yerbeston – 13th February 2025. Details have been shared by the Clerk on Jeffresyton Community Council Facebook page.

(b) Manhole cover (Main Road between the village and the school on the verge) has been replaced

(c) Streetlight is still not working despite reported to the County Council (by the bus stop on the junction opposite, on road towards Reynalton).

(d) There was a discussion regarding a streetlight that remains on constantly, it has been reported to the County Council, the residents in attendance were told about reporting through the County Council my account system.

**9.      To discuss website options**

Despite no options paper and full costings from the clerk, the decision was taken due to timescales to proceed with Easywebsites based on the information shared by the supplier. Moved by Cllr Rogers and seconded by Cllr Morgan. It was noted that this cost was not included when the precept was set at a previous meeting.

**10.  To receive/discuss correspondence**

1. **Community Resilience Initiative**

Confirm that we invite GRWP to the March 2025 Council meeting to discuss community resilience.

1. **Fallen Tree**

Tree was reported to Pembrokeshire County Council by the resident and by the clerk. It is assumed that the fallen tree has now been removed.

1. **Ash Die Back**

County Councillor Thomas has spoken to the County Council about the management of Ash Die Back in the vicinity. Full update to be provided at next meeting – ACTION County Councillor Thomas. If any resident identifies a tree that is of concern they are to contact Pembrokeshire County Council.

1. **Keeping your community streets safe - 20’s Plenty for Us CIC**

Previously discussed the suggestion of increasing 20MPH to 30 MPH in the ward and previously resolved not to request changes to the current 20 MPH status in our ward. No further action required on this matter.

1. **Application to join Community Council**

Proposed Community Councillor Helen McLeod-Baikie and seconded Cllr Morgan.

1. **Defibrator**

The email received about regular checks of Defibrators was discussed, the following installations were identified by the Council but do not believe that they are the responsibility of the Council.

* St Oswalds VA School
* Jeffreyston Inn
* Cresswell Quay
* Cresselly Cricket club

 Clerk to ascertain responsibility for these Defibrators – ACTION Clerk

1. **Pembrokeshire County Council – open consultations**

Noted by the Council.  The following consultations are open:

* Proposed Changes to the Library Service 2025-26
* Draft Environmental Services Strategy 2025-2030
* Proposed Well-being Objectives for 2025-2030

 You can find details of our open and closed consultations on the [Have Your Say](https://www.pembrokeshire.gov.uk/have-your-say/consultations) webpages.

1. **Boundary Commission Recommendations**

To be discussed at the next meeting, add to the agenda – ACTION Clerk

1. **One Voice Wales AGM 11.03.25**

Noted

1. **LDP 2 update**

Report will go to Cabinet, the full Council and Welsh Government in June 2025, the examination is autumn/winter 2025, inspectors report March 2026 and adoption May 2026.

1. **Working better together – date changed 25th March 2025**

Noted.

1. **Draft Regional Transport Plan**

Noted. Community Councillor Thomas attended briefing event today and provided an overview of the proposed Regional Transport Plan. 13th February 2025 available for Town and Community Councillors.

Clerk to confirm whether the Community volunteer’s poster has been put on the Facebook page – **ACTION Clerk**

**11.  To receive update from County Councillor Vanessa Thomas**

Matters covered under other agenda items.

Pembrokeshire County Council is setting the budget for 25/26.

**12.  To receive update from PCSO, Dyfed Powys Police**

County Councillor Thomas and PCSO, undertook some walkabouts in Jeffreyston including the schools and the pupils/residents were engaging with the PCSO. More dates planned.

Security advice was provided by PCSO, there have been burglaries in adjoining wards.

**12.  Community Update**

The Friends of St Oswalds are hosting a St Davids Day Bash – 1st March 2025. Proceeds go to supporting St Oswalds School.

**13.  To note any minor matters (no decision required) or items for the next agenda at the discretion of the Chair**

None.

Concerns were raised again by the members of the Community Council about the lack of responses and updates from the Clerk.

**14.  Date of Next meeting**

Agreed as 3 March 2025 and 7th April 2025 at Jeffreyston Village Hall.

**The meeting ended at 20:38**