**JEFFREYSTON COMMUNITY COUNCIL**

**Cyngor Cymuned Jeffreyston**

**Minutes of the meeting held on Monday 9 December 2024**

**Attended by:**

**Community Councillors Arabella Morgan (Chair), Helen McLeod-Baikie (Vice-Chair), Maria Rogers and County Councillor Vanessa Thomas, PCSO Emma Hayward and Clerk**

1. **Chairs welcome**

The welcomed all members present to the meeting.

1. **Apologies.**

None all present.

Clerk left during the meeting after the discussion on the LDP.

1. **Declarations of Interest**

Community Councillor Morgan and Rogers declared a personal interest in the LDP candidate sites. County Councillor Thomas declared a personal interest in that her son works for the LDP team.

1. **To consider Planning Matters**

Item 6 on the published agenda was brought forward due to member of public in attendance for the item.

1. LDP Candidate sites – 524 and 375 - The Community Council were joined by a member of the public (representative of the owner of candidate site 524). There was a general discussion about the inclusion of the candidate sites. It was resolved that the clerk would submit a response on behalf of the Community Council as follows:

Site: 375

This site would require purchase and we have concerns around the financial viability of the site. The local school is at capacity which is a cause for concern for additional children coming into the village and not being able to attend the local school. There are concerns regarding access requirements to the site both during construction and once inhabited. There is no pathway and the development would increase traffic and cause safety concerns.

Site: 524

This concerns for this site are regarding safe routes to the school. We understand that there is potential for coal mine shafts near to location or within the development site. Again there are concerns regarding the increase in traffic and safety as well as the potential negative effect on wildlife.

Both Sites:

As a Council, we question why the development is split over two smaller sites and the affect this has on the provision of affordable housing for local people as well as the potential loss of S106 funding.

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1. 24/0124/AG – Land to the north of the C3091, Jeffreyston, Cresselly, SA60 0SL. Proposed construction of a private way and infill of a shallow incised hollow within an agricultural field to facilitate beneficial agricultural use. Withdrawn. This was noted by the Community Council.
2. No planning applications had been received.
3. **To agree the Minutes of the previous meetings held on:**
   1. **22nd May 2024**

Approved – no amendments required.

* 1. **11th June 2024**
* Item 4 – delete last sentence. Residents will be kept up to date but as usual if residents have any queries they can contact the community councillor, community council or the planning authority.
* Item 7 – amended to read: Rectory: Concerns were raised regarding the proposed driveway.
* Item 10 – amend to recommend rather than advise.
* Item 14 - include location of fence i.e. Sunnyside Farm.
  1. **22nd July 2024**

- Item 4 - minutes were not discussed and approved

- Item 9 Graveyard - replace Parish with Parochial Church Council

- Item 6 - precept – merge could result in increase in precept for residents, amend notes to clarify.

- Item 7 - The consultation was undertaken as part of the original grant application for playpark funding. Delete sentence.

- Item 10 coffin rest – agreed the use of slab rather than slate for the replacement.

- Item 13. Walnut Grove 24/03337/PA – objected to the use of a caravan at the site.

Numbering of agenda items from item 9 is incorrect.

* 1. **8th October 2024**

Approved - no amendments required.

* 1. **4th November 2024**
* Item 5 (d) – Langdon Mill – amend to say proposing to meet Spring 2025.
* Item 5 (e) – no update was provided by the clerk. Include the actions in the minutes.
* Item 5 (f) – no update provided by clerk at the meeting.
* Item 5 (m) – insurance policy – update notes to indicate that we are awaiting a response from Zurich
* Item 7. payments – should include the amounts in the minutes, amend to include church hall hire for 3 evenings £60 and clerk’s salary for September and October £404.80.

A discussion was held on the accuracy of the revised minutes and subject to some amendments were approved by the Community Council. Proposed by Councillor Thomas and seconded by Community Councillor McLeod-Baikie.

1. **Matters arising from previous meetings**

Due to the absence of the clerk during the meeting, the clerk is required to provide the Community Council with an update on the following matters:

a. Notice Boards update

b. Financial Update

c. Jeffreyston Graveyard

d. Jeffreyston Training Plan

e. Website update

f. Internal Auditor information

g. Funding assistance application form – for approval

**ACTION Clerk**

1. **To receive and consider Financial Matters including approval of payments:**

Update to be provided to the Community Council for the January meeting – ACTION Clerk

Community Council agreed to the following payments:

1. Clerks’ salary for November 2024 £202.40 (cheque prepared for £607.20 to cover September, October and November 2024)

Proposed by Community Councillor Morgan and seconded by Community Councillor Rogers.

1. **Highway Matters**

Following a meeting with the County Council, they have arranged for the path to be included in their safety inspection schedules. At present the path surface is in good condition with no safety concerns but regular inspection should ensure any defects identified can be flagged up and addressed appropriately. Whilst we will focus on the minimum standards required for user safety we will also investigate how the path and hedge maintenance can be funded going forward. The highway surface water drainage system including the outlet pipe into the field have been checked and found to be in good condition and working properly. We will arrange for this to be checked annually as part of our cyclic maintenance work.

1. **To receive / discuss correspondence**
2. 18th November 2024 email from Nick Watt (Jeffreyston Graveyard) – update on proposed consultation.
3. 27th November 2024 emails from two residents – Sharing their views on the LDP candidate sites. Residents advised to direct their views to the LDP team by the clerk.
4. 28th November 2024 email from Rob Evans – update on footpath between village and school, details covered in agenda item 9.
5. 28th November 2024 from Pembrokeshire County Council – Budget consultation 2025/26.
6. 6th December 2024 email from Dyfed Powys Police - StreetSafe is a service that allows you to report safety concerns in public places without giving us your name (anonymously). Examples of situations that should be reported to StreetSafe include a poorly lit alleyway that makes you feel unsafe or a park with broken equipment that poses a safety hazard.
7. **Website**

Update to be provided by Clerk ahead of January meeting – **ACTION Clerk**

1. **Biodiversity Plan – update on proposals**

Update to be provided by Clerk ahead of January meeting – **ACTION Clerk**

1. **Training Plan**

Update to be provided by Clerk ahead of January meeting – **ACTION Clerk**

1. **Code of Conduct**

Update to be provided by Clerk ahead of January meeting – **ACTION Clerk**

1. **County Councillor Vanessa Thomas**

Any updates covered in agenda items.

Surface dressing works are due to commence week commencing 6th January 202 5in the following areas:

* B4586 – Yerbeston A4075 – Ford Bridge (Broadmoor)
* C3026 – Carne Cross B4586 – Templeton 30 mph (Templeton)
* U6401 – Loveston Village Road (Loveston)

1. **PCSO, Dyfed Powys Police**

With the festive season about to take off, officers are reminding people who are looking forward to a night out not to get behind the wheel after drinking or consuming drugs. Dyfed Powys Police have launched their Christmas Drink and Drug Driving Campaign. Other initiatives being delivered by Dyfed Powys Police include the use of seat belts and the reduction in shop lifting in Tenby and Pembroke Dock.

1. **Community**
2. Christmas market held at the school was successful and raised £1,200.
3. Elf Emporium was being run at the school for a shopping experience for the pupils.
4. **To note any minor matters (no decision required) or Items for the next agenda at the discretion of the Chair.**

* It was noted that the clerk had circulated to the Community Councillors on the 9th December the last three quarterly reports for the play park in Jeffreyston for information.
* Community Councillor Rogers highlighted that a streetlight on the hill from the Winch to the Jeffreyston Inn was on all the time. County Councillor Thomas agreed to report this to the County Council. **ACTION County Councillor Thomas**
* Jeffreyston Community Council wanted to wish everyone involved in protecting our communities safe during the recent storm.

1. **Date of next meeting**

Monday 13th January 2025 at 7pm at Jeffreyston Church Hall