**JEFFREYSTON COMMUNITY COUNCIL**

Clerk: Jackie Thomas 38 John Street

Tel: 01646839271 Neyland

[jeffreystoncc@gmail.com](mailto:jeffreystoncc@gmail.com) SA73 1TH

29 October 2024

Dear Members,

The **MEETING** of Jeffreyston Community Council will take place at Jeffreyston Village Hall on **MONDAY 4 NOVEMBER 2024** at **7.00 pm.**

ALL Members of the Council are summoned to attend for the purpose of considering and resolving the business to be transacted as set out below.

As per the provisions of the Local Government and Elections (Wales) Act 2021, members of the public are welcome to attend this meeting.

Yours sincerely,

Jackie Thomas

Clerk/RFO

1. Chairs welcome
2. To note all present.
3. Declarations of Interest
4. To agree the Minutes of the previous meetings held on:
   1. **22nd May 2024**
   2. **11th June 2024**
   3. **22nd July 2024**
   4. **8th October 2024**
5. Matters arising from previous meetings
   1. Boundary Commission response
   2. Notice boards - update
   3. Local Development Plan 2 – briefing session
   4. Proposed meeting with Langdon Mill Farm
   5. Clerk update on agenda item 11 (October 2024)
   6. Financial update as at 8th October 2024
   7. Jeffreyston Graveyard – proposed extension
   8. Repairs to the Coffin Rest, Jeffreyston
   9. Training Plan for Jeffreyston Community Council
   10. Audit 2022/23 and Audit 2023/24 – update
   11. Code of Conduct
   12. Safe Route to school – update
   13. Insurance policy documents
   14. Royal British Legion – poppy wreath
6. To consider Planning Matters

To consider any planning applications received after publication of the Agenda.

*Planning applications to be considered at the meeting can be viewed online by visiting the relevant planning authority’s website using the reference stated on the agenda.*

1. To receive and consider Financial Matters including approval of payments:
2. HSBC Bank Balance
3. Approve Payments
4. To consider any urgent payment of invoices received after publication of the agenda.
5. Assistance with funding
   1. CAB
6. 2023/24 Internal Auditor to be appointed
7. Highway Matters
8. To receive / discuss correspondence
9. Website
10. To receive update from County Councillor Vanessa Thomas
11. To receive update from PCSO, Dyfed Powys Police
12. Community – updates
13. To note any minor matters (no decision required) or Items for the next agenda at the discretion of the Chair.
14. Date of next meeting – To be determined